

APPLICATION FOR EMPLOYMENT

PROPERTY NAME _____

A First Call Hospitality, Inc. Managed Hotel

PLEASE READ CAREFULLY

This application form is for general usage and you should not answer any question(s) which you feel may violate federal, state and/or local law.

This application is considered current for three months. Should you wish to be considered for employment, at the end of this period, it will be necessary to fill out a new application form.

AN EQUAL OPPORTUNITY EMPLOYER

GENERAL INFORMATION

Name: _____
Last First Middle

Email Address: _____

Current Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Alternate Phone: _____

Immigrant Work Status: _____ (All persons, upon hiring, must provide valid authorization to work in the U.S.)

JOB INTEREST

Position(s) Applying For: _____ Today's Date: _____ Referred By: _____

Type Of Employment Desired (Check One): Full Time Part Time Temporary Summer

Shifts Available (Check One): Day Evening Overnight All

Are You Willing To Work Overtime? Yes No Weekends: Yes No

Are There Any Days You Are Unable To Work? _____ If So, When? _____

Have You Ever Been Employed At This Or Any First Call Hospitality, Inc. Managed Hotel Before? Yes No

If so, Where? _____

Reason For Leaving: _____

Salary Required: Hourly _____

Date Available To Begin Work: _____ Are You 21 or Over? Yes No If No, Give Age: _____

EDUCATION	Name and Address of School Attended	Course of Study	Did You Graduate?	List Diploma or Degree
High School			Yes <input type="checkbox"/> No <input type="checkbox"/> Attending <input type="checkbox"/>	
College or University			Yes <input type="checkbox"/> No <input type="checkbox"/> Attending <input type="checkbox"/>	
Other (Specify)			Yes <input type="checkbox"/> No <input type="checkbox"/> Attending <input type="checkbox"/>	

Languages Spoken:	
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Additional experience/skills and information relating to position applied for or of general interest:

EMPLOYMENT HISTORY				
List below all present and past employment beginning with your most recent. Account for 10 years including periods of unemployment and military service. All sections <i>must</i> be completed even if resume is attached.				
Name and Address of Company		From		To
		Month	Yr.	Month
		# of Hrs. Worked Per Wk. _____		
Position Title	Supervisor	Telephone and Area Code		Salary
Type of Business or Product Line				Start _____ End _____
Description of Your Duties				
Reason for Leaving				

Name and Address of Company		From		To
		Month	Yr.	Month
		# of Hrs. Worked Per Wk. _____		
Position Title	Supervisor	Telephone and Area Code		Salary
Type of Business or Product Line				Start _____ End _____
Description of Your Duties				
Reason for Leaving				

Name and Address of Company		From		To
		Month	Yr.	Month
		# of Hrs. Worked Per Wk. _____		
Position Title	Supervisor	Telephone and Area Code		Salary
Type of Business or Product Line				Start _____ End _____
Description of Your Duties				
Reason for Leaving				

PRESENT OR LAST EMPLOYER

NEXT PREVIOUS

NEXT PREVIOUS

REFERENCES

List name, relationship and phone number of three references (omitting relatives):

1.

2.

3.

ADDITIONAL INFORMATION

In connection with employment at a First Call Hospitality, Inc. (FCH) managed hotel, we will require all individuals at hire, to complete an investigative background check. These reports will include a criminal history. The Employee Background Release form will need to be completed upon hire.

MILITARY INFORMATION Veteran of U.S. Armed Forces <input type="checkbox"/> Yes <input type="checkbox"/> No	Service Branch:	Date Discharged:	Final Rank
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PRE-EMPLOYMENT STATEMENT (Read Carefully)

I certify that all information supplied in this application, and any attached resume is true and correct, as the information will be relied upon in making an employment decision. I understand that any false or misleading information furnished by me regarding this application will result in the rejection of this application or termination if employed by a First Call Hospitality, Inc. Managed Hotel.

In connection with the details provided on my application, I understand that you may request additional information as to my character, work habits, performance, and experience along with reasons for termination of past employment from previous employers.

In consideration of my employment, I agree to conform to the rules and regulations of the First Call Hospitality, Inc. employee handbook, and further agree that my employment and compensation are the will of the Hotel and can be terminated, with or without cause, and with or without notice, at any time at the option of either the Hotel, Management Company or myself. No supervisor, representative, agent, or employee of the Hotel has now or has had in the past any authority to enter into any agreement for employment for a specified period of time, or to make any agreement which is contrary to or a modification of the above terms, nor can any policies or practices of the Hotel either written or oral, modify the above terms.

RELEASE (Read Carefully)

I hereby authorize and agree to hold harmless, and to release all of the said educational institutions, military services, employers, governmental and criminal justice agencies and their representatives from any and all claims that I may have, or which may arise, against any and/or all of them as a result of their furnishing information to First Call Hospitality, Inc., and/or its representatives.

Signature _____ Date _____

1. Candidate Information

It is the policy of First Call Hospitality, Inc. Managed Hotels, to interview, hire, train and promote qualified people in all job classifications regardless of race, sex, religion, national origin, marital status, age, veteran status or disability. All other personnel actions, such as compensation, benefits, recreational and social programs, layoffs and terminations shall also be administered without regard to race, sex, religion, national origin, marital status, age, veteran status or disability.

First Call Hospitality, Inc., is required to gather information and make reports in order to satisfy its obligations under Executive Orders dealing with employment discrimination. Therefore we request that all applicants complete this questionnaire as part of the pre-employment process. The information acquired from this document will not affect in any way the employment opportunities of the person completing the form. The information is used to establish, in part, the "availability" statistics which the Company is required to report to the government.

Completion of the statistical data portion of this form is voluntary, however, we strongly urge all applicants to complete the statistical section. If an applicant so chooses, they may identify on the form that they have chosen not to provide the Company with the requested statistical information by checking the appropriate box in section three.

2. Statistical Information

Please Check Appropriate Boxes

Race/Ethnic Identification

- White** (Not Hispanic or Latino) A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- Hispanic or Latino** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.
- Black or African American** (Not Hispanic or Latino) A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Pacific Islander** (Not Hispanic or Latino) A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- Asian** (Not Hispanic or Latino) A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- American Indian or Alaska Native** (Not Hispanic or Latino) A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
- Two or More Races** (Not Hispanic or Latino) All persons who identify with more than one of the above six races.

Job Classification

Please write the title of the position for which you are applying in the box above. If unknown, please list your current or most recent job title.

Sex

Male

Female

3. Non-Participation

Please check box if applicable

I have read the above statement and I have chosen not to complete this form.